Dear Sir,

As a representative from SJS Enterprises Pvt Ltd, I gladly thankful to the entire team of CIHL for care and hospitality during the training classes on Inventory management scheduled on 17 and 18th of February 2014.

Being in Purchase and in charge of Stores department, we have set some goals and targets as per your guidance. Looking after this, the upper level mgmt is happy for the initiation.

Sir, I would like to explain and display few charts in our department, for this I am very much required your presentation so that I can educate our department.

I am need of slides which you explained in detailed.

We are looking forward for more and more training classes in future.

Waiting for your reply.

Have a nice day.

Thanks & Regards

RAKESH M P

Team Leader – Procurement & Stores

+91 - 9591052345





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